

Finance and Labor Relations Committee
Regular Meeting
Thursday, October 4, 2018 Regular Meeting at 5:00pm
City Hall, 31 S. Madison Street, Evansville, WI

1. **Call to order.** Duggan called the meeting to order at 6:05pm.
2. **Roll Call:** Members present: Alderpersons James Montgomery and Dianne Duggan. Others present: Mayor Bill Hurtley, City Administrator/Finance Director Ian Rigg, Community Development Director Jason Sergeant and Utility and Finance Accountant Julie Roberts. Absent Alderperson Rick Cole.
3. **Approval of Agenda.** Duggan made a motion, seconded by Montgomery to approve the agenda as presented. Motion approved 2-0.
4. **Minutes.** Montgomery made a motion, seconded by Duggan to waive the reading of the minutes of the October 4, 2018 regular meeting and to approve them as printed. Motion approved 2-0.
5. **Citizen appearances.** None
6. **Bills.** Montgomery made a motion, seconded by Montgomery to accept the City bills as presented in the amount of \$2,372,097.70. Motion approved 2-0 on roll call.
7. **New Business**
8. **City Administrator Finance Director Report**

A. **Motion to recommend to all Committees, Department heads and Common Council revenue, expense and payroll changes to the 2019 budget.**

Montgomery made a motion, seconded by Duggan to recommend to all committees, Department Heads and Common Council revenue and expense and payroll changes to the 2019 budget. Rigg reviewed the proposed 2019 Budget. The Pilot payment matches what was received for 2017. We won't have a firm number until after the 2018 audit is complete. Building permit fees were lowered a bit. Court penalties might need to be lowered to around \$70,000. Committee agrees. Rigg stated we might want to consider a small increase in committee stipends. More citizen members are attending meetings. Court fines/assessment expense should be increased to about \$23,000. Legal fees for court should be increased about \$2,000. The Youth center is in need of computers. This would cost about \$3,000. We need to look at ways to reduce pool expenses. The Library has a \$21,500 increase from what we contributed last year. Increases over the years is due to expansion of programming, insufficient County money contributions and an increase in healthcare costs. All TIDS increased some for professional services. A vehicle was discussed for the Building Inspector. Committee was in favor of purchasing new. At this point the Tax levy is \$2,200 over. Discussion took place and it was decided that \$500 would come from Finance IT equipment, \$500 from Department of Public Works road maintenance and \$1,200 in added revenue from the sale of the Building Inspector's current vehicle. Motion carried 2-0.

B. **Motion to recommend to Common Council approval of ICS agreement with UB&T.**

Montgomery made a motion, seconded by Duggan to recommend to Common Council approval of the ICS agreement with UB&T. Rigg discussed that this would put our money into an insured cash sweep. The front end of it would be with UB&T and then ICS spreads it out in \$250,000 increments. The auditors says it is a safe thing to do. We would no longer need to collateralize. Motion carried 2-0

C. Motion to recommend to Common Council approval of the Agreement for Maintenance Assessment Service with the additional scope of services for full revaluation.

Duggan made a motion, seconded by Montgomery to recommend to Common Council approval of the Agreement for Maintenance Assessment Service with the additional scope of services for full revaluation. Discussion took place regarding how the assessors obtain information regarding property improvements and permits that are pulled. Motion carried 2-0.

9. Unfinished Business.

A. Motion to recommend to Common Council the Media and Social Media policy.

Duggan made a motion, seconded by Montgomery to recommend to Common Council the Media and Social Media policy. Discussion took place regarding the policy and its intent. Motion carried 2-0.

B. Project Updates.

Rigg stated that the Library is going well. Change orders have occurred with the Wastewater Treatment Plant project. Some are a cost savings and some are not. Everything is well within contingency and budget. Franklin Street has not had lead water lines replaced yet.

10. Meeting Discussion: The next regular meeting will be December 6, 2018 at 6:00pm.

11. Closed Session: Duggan made a motion, seconded by Montgomery to convene in closed session pursuant to Sec. 19.85(1)(e) of the Wis. Stats. to discuss specific obligations that are due the city, which might entail discussion regarding obtaining public property (properties) or payment (payments), where discussion in open session would negatively impact the city's competitive or bargaining position. Upon completion, Finance Committee will not reconvene in open session. Motion carried 2-0 at 7:09pm upon roll call.

Julie Roberts, Utility and Finance Accountant